



Halesowen College

Minutes of the Halesowen College Corporation Annual Public Meeting incorporating the Annual General Meeting

held Saturday 30 January 2010

Present: Pam Thomas (*Chair*), Keith Bate (*Principal*), Duncan Bryson, Corinne Crannage, Andrew Hanson, Neil Hobson, Liane Purnell, Alison Perks, Alison Shipway, Gloria Smith, Alan Taylor, Daniel Willetts, Leslie Williams

In attendance: Paul Bridgewater, Jacquie Carman, Di McCathie, Nancy Hitchmough, Jan Brennan, Kathryn Fantom, Debbie Chadwick, Jennifer Sunter (*Clerk*)

1 Apologies

Apologies were received on behalf of Phil Osborne (*Vice Chair*), Andy Comyn, Paul Downing and Claire Smith.

2 Declarations of Interest

Liane Purnell and Gloria Smith declared standing interests in relation to partnership working arrangements between the College and their respective employers Newman University College and Prospects Services Limited.

3 Minutes of the Annual Public Meeting and Annual General Meeting held 28 January 2007

The minutes of the Annual General Meeting of 2009 were approved as a true record.

There were no matters arising.

4 Principal's Report

Keith Bate welcomed everyone to the meeting before presenting the Annual Report for the year ending 31 July 2009. In reflecting on achievements Keith Bate commended Block 8 as a physical record of success and the Ofsted inspection resulting in a very good report with outstanding aspects of provision not least exemplary student conduct and high staff morale.

Keith Bate highlighted the success of the Transformational Projects over the first year of the five year Strategic Plan. The recognition, reflection and reward scheme had made impact in embedding continuous professional development. The Halesowen Foundation had been initiated and was supporting students and the College was moving forward with the digital learning strategy. Student progression was supported with additional introductory level programmes, the introduction of the Earls and Leasowes School Collegiates and establishment of further higher education pathways working in conjunction with Newman University College, University of Worcester and University of Wolverhampton. A record number of students had progressed to university pathways and a number of students had achieved scholarships.

Keith Bate also highlighted the strong financial performance enabling the College to invest and move forward.

Keith Bate thanked everyone involved for their efforts.

The report was received.

5 Chair's Report

Pam Thomas acknowledged that the great strength of the College was its staff and students who should be proud of their efforts and attainments which were reflected by a good Ofsted report.

The College had often exceeded the contract levels and had met government priorities, working well with partners against the backdrop of economic downturn.

Pam Thomas stressed the focus of the Corporation on providing the best possible learning opportunities for students to meet aspirations, realise qualifications and be equipped for the future. This included pursuing building projects within the continuation of good estate management which was supported by maintenance of outstanding financial status and excellent value for money.

Pam Thomas thanked the Corporation for their work.

The report was received.

6 Corporation Attendance Report

The Clerk reported on the attendance of members at meetings and events throughout 2009. Overall attendance for all meetings was 77%.

A more detailed report on attendance had been considered by the Search and Governance Committee and was available from the Clerk.

The Corporation resolved to accept the report on Corporation attendance for 2009.

7 Revision of Standing Orders and Committee Terms of Reference

The Clerk outlined one proposed revision to Standing Orders to remove reference to the Learning and Skills Council and minor amendments to the Committee Terms of Reference.

The Corporation resolved to adopt the revision to Standing Orders and Committee Terms of Reference where;

- the reference to the Learning and Skills Council is removed from Standing Orders.
- the Finance and Resources Committee Terms of Reference are amended to include membership terms of seven or more members elected by the Corporation annually at the Annual General Meeting.
- the Performance Review Committee Terms of Reference include the review of student performance in relation to Equality and Diversity in the remit.

8 Election of Corporation Chair

Pam Thomas vacated the Chair.

The Clerk called for nominations for the position of Chair of the Corporation. Pam Thomas was proposed by Andrew Hanson and seconded by Alan Taylor.

There were no further nominations.

The Corporation resolved to elect Pam Thomas as the Chair of Halesowen College Corporation for the forthcoming year commencing 25 March 2010.

9 Election of Corporation Vice Chair

Pam Thomas resumed the Chair.

Pam Thomas called for nominations for the position of Vice Chair of Corporation. Leslie Williams was proposed by Andy Hanson and seconded by Neil Hobson.

There were no further nominations.

The Corporation resolved to elect Leslie Williams as the Vice Chair of Halesowen College Corporation for the forthcoming year commencing 25 March 2010.

10 Committee Membership and Election of Committee Chairs and Vice Chairs

The Chair called for nominations for positions of Chair and Vice Chair of each committee.

The Corporation resolved that each Committee Chair and Vice Chair as detailed, be elected for the forthcoming year commencing with each committee meeting in accordance with the Corporation schedule 2009/2010.

Audit Committee

Chair: Andy Hanson
Vice Chair: Alan Taylor

Finance and Resources Committee

Chair: Paul Downing
Vice Chair: Alison Perks

Performance Review Committee

Chair: Liane Purnell
Vice Chair: Gloria Smith

Search and Governance Committee

Chair: Pam Thomas
Vice Chair: Phil Osborne

The Clerk presented the proposed Committee membership.

The Corporation resolved to approve the Committee Membership as reported.

11 Date of next Annual General Meeting 2010

The next Annual General Meeting is scheduled to take place at the College Open Day in January 2010.

Closed: 10.25am